

# Your Benefit Notification Explained

This shows your Housing Benefit entitlement as a weekly figure

If you have an outstanding Housing Benefit Overpayment this is the amount that will be deducted from your weekly Benefit award

This shows your weekly Housing Benefit entitlement less any overpayment deductions

This figure shows your rent, converted to weekly i.e. the amount you would have to pay weekly if you had no Benefit entitlement

The difference between your rent and your Benefit award i.e. your top-up, shown as a weekly figure

This is the date from which the above entitlement is effective

You will receive the above payment by the day given here. Please note that if you are paid by BACS your payment will usually clear sooner than if you are paid by cheque

This shows and deductions made for non-dependants in your household as a weekly amount. This is based on the income of any non-dependants

This shows your Council Tax Benefit entitlement as a weekly figure

Your annual Council Tax demand converted to a weekly figure

The difference between your Benefit entitlement and your Council Tax bill. Please note your Council Tax will not be billed in weekly instalments, your Council Tax demand will show your instalments if applicable

This is the date from which the above entitlement is effective

Southend-on-Sea Borough Council, Revenues and Benefits Division, PO Box 21, Civic Centre, Victoria Avenue, Southend-on-Sea, SS2 6AN. Tel 01702 215000  
 Email [benefits@southend.gov.uk](mailto:benefits@southend.gov.uk)

**BENEFIT DECISION NOTICE**  
 Please read the notes overleaf carefully. A more detailed explanation of this calculation can be provided on request

TERESA WOOD  
 11 EVERGREEN TERRACE  
 WOODFORD  
 NEW FOREST  
 AB1 2CD

Claim Reference: 12345678  
 Council Tax: 1234567  
 Landlord:  
 Rent Reference:  
 Date: 17 Oct 2008  
 Benefit Enquiries: 01702 215001

REASON FOR CALCULATION: New Claim

**HOUSING BENEFIT**  
 £130.38  
 £0.00  
 £130.38  
 £115.38  
 £0.00  
 21 Sep 2008  
 £130.38  
 £0.00

£279.39  
 06 Oct 2008  
 Crossed Cheque  
 Cheque 4 weekly in arrears

£0.00

**COUNCIL TAX BENEFIT**  
 £18.33  
 £18.33  
 £0.00  
 21 Sep 2008  
 £18.33

Credited to your Council Tax Account

£0.00

The Weekly Benefit Award is:  
 Less Overpayment Recovery:  
 Net Benefit Payable:  
 Weekly gross Rent/Council Tax is:  
 Amount you must pay weekly:  
 The Benefit Starts on:  
 Weekly Eligible Rent/Council Tax:  
 Weekly Ineligible Service Charges:

The first payment will be:  
 This will be paid on:  
 Payment will be made by:

Future Payments will be made:

NON DEPENDANT DEDUCTIONS:  
 The Weekly Benefit Award is:  
 Less Overpayment Recovery:  
 Net Benefit Payable:  
 Weekly gross Rent/Council Tax is:  
 Amount you must pay weekly:  
 The Benefit Starts on:  
 Weekly Eligible Rent/Council Tax:  
 Weekly Ineligible Service Charges:

The first payment will be:  
 This will be paid on:  
 Payment will be made by:

Future Payments will be made:

NON DEPENDANT DEDUCTIONS:  
 continued onto next page.